

12th INDIA INTERNATIONAL SECURITY EXPO 2009
Pragati Maidan, New Delhi (February 22-25, 2009)
RULES AND REGULATIONS FOR PARTICIPATION

1. **PARTICIPATION:** Application for participation is to be made in the prescribed form. Approval of participation and exhibits will be at the sole discretion of India Trade Promotion Organization.
2. **PARTICIPATION FEE**

	Shell Scheme Per Sqm.(Min. booking 9 Sqm.)	Bare space per Sqm(min booking 36 Sqm.)
Indian Exhibitors	Rs. 5500	Rs.4800
Foreign Exhibitors	US\$ 175	US\$ 145
Indian agents displaying foreign goods	Rs. 7200	Rs 6400
Service Tax @ 12.36% will be charged extra Shell scheme will include partition panels, fascia, floor covering, 5 spot lights, one plug , one table, two chairs and one waste paper basket. (Additional display aids and furniture can also be obtained on payment).		

Foreign exhibitors may also remit payments directly to ITPO's account in the following banks and intimate the full details to ITPO immediately after remittance.

Name of the Bank	Account Number	Swift Code Number
CITI bank Jeevan Vihar Building 3, Sansad Marg New Delhi-110001	002157-012	CITIINBX

3. **TIMINGS OF THE FAIR:** 10.00 AM to 3.00 PM (Business Visitors)
03.00 PM to 06.00 PM (General Public)
 4. **ELECTRICITY/POWER CHARGES:** Power service connection charges are Rs.190.00 Per KW and power consumption charges are Rs.130.00 Per KW per day. 12.36% Service Tax and 5% contingency charges will be payable additionally.
 5. **WATER CHARGES:** Rs.2810/- Per connection and Rs.450.00 Per tap per day. 12.36% Service Tax and 5% contingency charges will be payable additionally.
- Note: Electricity and water charges are subject to revision, if any by the local authorities.
6. **PAYMENT:** 50% participation charges are payable along with the application form duly filled in by demand draft in favour of "India Trade Promotion Organisation, New Delhi". Remaining 50% are payable before two months of the start of the event or on receipt of

invoice whichever is earlier, failing which the space earmarked will be allotted to other potential exhibitor.

7. **ALLOCATION OF SPACE:** Allocation of space will be done by ITPO on first-come-first served basis only on receipt of completed application form along with requisite payments. No sub-letting will be allowed.
8. **POSSESSION OF SPACE:** Possession of space will be given only on receipt of full payment including space rent, electricity charges, water charges, if any. Possession will be given only 2 days before the opening of the fair for bare space/one day before the fair for shell scheme.
9. **CONSTRUCTION OF STAND/BARE SPACE:** The interior design of the stand will have to be within the architectural controls specified by ITPO. Interior design of bare space booking will have to be approved by the Architect of ITPO before actual construction is started. Work regarding construction of stands will be permitted only within the area allotted or inside the halls. Passages inside the Hall will not be allowed to be used for this purpose. Participants will be responsible for removal of empties/waste material at least 24 hours before the opening of the fair. No empties or wooden material shall be allowed to be kept behind the partitions of stand. Cleanliness and maintenance of stands will be the responsibility of participants. No items of food will be allowed to be taken inside the stands.
10. **OPERATION OF STAND:** No stand will be left unattended anytime during the Fair period. Staff of participants must be present at least half-an-hour before opening and half-an-hour after the close of the Fair. No activity, in the opinion of ITPO amounting to nuisance or annoyance will be caused by the participants. ITPO shall have the right to take remedial action in such cases. Exhibits must not obstruct passages. Fire extinguishers, cable terminals for telephone connection, outlets for electricity and water must not be obstructed.
11. **VACATION OF SPACE:** Space will have to be vacated within 1 day of the close of the fair, failing which participants will be required to pay penalty and the ITPO will have the right to remove the exhibits/material etc. of participants at the risk and cost of participants. Storage of exhibits in the open area anywhere in the grounds will not be permitted after the close of the fair.
12. **SECURITY:** ITPO will make general security arrangements. However, participants will be responsible for the security of the exhibits and stall.
13. **FIRE PREVENTION:** Participants will keep and maintain fire-fighting equipment within their stalls as per safety regulations, arrangement of fire-extinguishers in stall is the responsibility of the individual participants.

14. **INSURANCE:** Participants will insure their exhibits, display material against loss, damage, theft fire or any cause whatsoever. They will also obtain third party insurance cover for construction period, fair period and dismantling period.
15. **ENTRY/EXIT TO FAIR GROUND:**
 - (1) Entry to the fair by representatives of participants will be on the basis of exhibitor passes issued by ITPO. Three passes will be given for a minimum of 9 Sq.mtrs. and two on every additional 9 Sq.mtrs. space booked.
 - (II) Movement of Exhibits: Entry of vehicles in fair ground will not be permissible during fair hours. Vehicles carrying exhibits etc. may be allowed to come into fair ground before 9.30 AM and after 6.30 PM with the prior approval of ITPO Security. Exit permit will be required for taking out any material out of fair ground during the fair period. No exhibits/cases/display material will be allowed to be taken out of fair ground after close of the fair without exit permit.
16. **CAR PARKING:** Cars/Vehicles will be parked in the Parking areas only. Each participant would be entitled to have one car park pass.
17. **VIOLATION OF RULES:** In the event of violation of these rules, ITPO shall have the right to close down the stall of the participant immediately.
18. **REFUND:** Once application form with payment is received by ITPO, no refund of participation fee will be made by ITPO.
19. **INTERPRETATION:** The decision of CMD, ITPO or his/her nominee shall be final and binding on the participants on the interpretation of the rules and regulations.
20. **DISPUTES:** Disputes, if any arising out of participants in this fair shall fall within the jurisdiction of the courts in Delhi/New Delhi.
21. Smoking at fair ground premises/exhibition ground/hall is strictly prohibited.

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PRAGATI MAIDAN, NEW DELHI- FEBRUARY 22-25,2009
APPLICATION FORM
(TO BE SUBMITTED IN DUPLICATE)

1, Name of the Organisation_____

Address(Regd./Head Office)_____

Fax No:_____ Telephone:_____

E-mail _____ Website:_____

2. Name & Designation of _____

Chief Executive_____

Contact Person_____

3. How did you come to know about India International. Security Expo 2009 (Tick the appropriate box)

<input type="checkbox"/> Through ITPO Mailers <input type="checkbox"/> Personal Contacts/Friends	<input type="checkbox"/> Newspaper/Magazine Advts <input type="checkbox"/> Outdoor Media	<input type="checkbox"/> Through Website <input type="checkbox"/> Through Industry/Associations Chambers of Commerce
<input type="checkbox"/> Other sources		

4. Exhibits to be displayed_____

5. Products Profile and brief on the Company (not more than 50 words). Please attach duly typed separate sheet to avoid any mistake in printing in the fair catalogue

6. Space requirements with three options of stall(s):

Bare space_____Sq.mtrs.	Stall(s) Opted
Or	1 st Choice_____
Shell scheme_____Sq.mtrs	2 nd Choice_____
	3 rd Choice_____

7. Extra Electricity/Power Requirement_____KW

8. Water Connection_____

I/We enclose a Bank Draft No. _____ Date _____ for
Rs. _____ /USDollars _____ in favour of "India Trade Promotion
Organisation, New Delhi towards space rent and catalogue entry charges

I/We hereby agree to abide by the rules and regulations stipulated overleaf.

Signature _____
Name _____
Designation _____
Rubber Stamp _____

Date _____
Place _____

Please complete and return this form to:

INDIA TRADE PROMOTION
ORGANISATION, Pragati Bhavan, Pragati
Maidan, New Delhi-110001
Telefax:91-11-23378511
Website: www.indiatradefair.com
www.indiainternationalsecurityexpo2009.com
For any further information please contact:
Shri Sudhir Kumar
General Manager
Email: sudhirk@itpo-online.com
Phone:91-11-23379338,23371545

Shri D.S. Chadha
Deputy General Manager
Email: dschadha@itpo-online.com
Phone:91-11-23371519

Central Industrial Security Force (CISF)
Ministry of Home Affairs, Government of
India,
Block No. 13, CGO Complex, Lodhi Road,
New Delhi 110003
Phone: 91-11-24362866(Control Room)
Fax: 91-11-24361202
Email: inqr_control@cisf.gov.in

International Institute of Security and Safety
Management
Nehru Bal Samiti Campus, Masjid Moth, Opp.
R-2 Block, South Extn. Part-II, New Delhi-
110049
Phone:91-11-32495524
Fax: 91-11-26224050
Email: premsagar@iissm.com
Website: <http://www.iissm.com>